



**County of Orange**

# MEMO

**DATE:** October 5, 2009

**TO:** Development Processing Review Committee

**FROM:** Francisco Alonso, Assistant Director, OC Planning

**SUBJECT:** DPRC Meeting Minutes – September 9, 2009

A meeting of the Development Processing Review Committee was held on Wednesday, September 9, 2009, at 8:30 a.m. in the H. G. Osborne Building, on the Third Floor, in Conference Room 313.

The following persons were in attendance:

## MEMBERS

Fred Ameri – RBF Consulting (5<sup>th</sup> District)  
Jay Bullock – Planning Solutions, (Chair) (2<sup>nd</sup> District)  
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)  
Thomas Grable – Thomas Grable & Associates (5<sup>th</sup> District)  
Jackie Hare – J. L. Hare Associates, Inc. (Co-Chair) (2<sup>nd</sup> District)  
Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)  
Lee Lowrey – Lowrey Pacific Capital (1<sup>st</sup> District)  
Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)  
Carl Taylor – Huitt-Zollars, Inc. (4<sup>th</sup> District)

## GUESTS

Jeff Okamoto – RBF Consulting  
Jessica Toohey – Huitt-Zollars, Inc.

## STAFF

Cynthia Baker – OC Planning, Manager, Customer Service  
Laree Brommer – OC Planning, Manager, Land Use Planning  
Jess Carbajal – OC Public Works Interim Director  
Juanita Smithey – OC Planning, Recording Secretary  
Michael Wellborn – OC Planning, Manager, Code Enforcement

## MEMBERS ABSENT

Douglas Cox – County of Orange, BOS (4<sup>th</sup> District)

**1. Approval of Meeting Minutes for June 10, 2009**

The meeting minutes for June 10, 2009, were moved by Tom Grable for approval and seconded by Joey Lambert.

**2. AB 1881 Model Landscape Ordinance Update**

- Mike Wellborn gave a presentation and distributed handouts for AB 1881 Landscape Irrigation/Water Conservation.
- The legislation was signed by Governor in 2006.
- Workshop – Zoning Code Amendment 09-01 (Section 7-9-132.2 “Landscaping”) and Property Maintenance Code Amendment 09-01 will be presented today at the Planning Commission Hearing. Joe Berg from MWDOC will be present and define the technical issues.
- DWR draft model needs to be adopted.
- Mike is invited back to October meeting to provide an update.

**3. Staffing and Organizational Update**

a. Planning Department Update

- Jess presented Planning's new Customer Service Section and introduced Manager, Cynthia Baker.

b. Planning Audit Update

- Jess Carbajal gave a power point presentation.
- Progress report is provided to the BOS monthly.
- Jess emphasized a “World Class County” concept.
- Jess will provide a copy of power point presentation to email to DPRC members after it has been presented to the OC Planning staff.

**4. Other Business**

Mike Recupero proposed that the DPRC members contact or meet with the BOS to redefine and assess their roll in the County prior to the next meeting.

**5. Next Meeting**

The next meeting of the Development Processing Review Committee will be held on Wednesday, October 14, 2009, at 8:30 am.